EE415/416 Yellow Slip

Students in EE415 and EE416 must demonstrate competence at 1) functioning on engineering teams and 2) understanding professional and ethical responsibilities. Shown below is a list of student behaviors that contradict this requirement.

1) The student rarely attends team meetings.
2) The student is ineffective at “staying in touch” with the team (includes telephone, cell phone, and email).
3) The student makes insufficient technical contributions at team meetings.
4) The student makes insufficient technical contributions to written team documents.
5) The student makes insufficient technical contributions at formal oral team presentations.
6) Text written by this student for inclusion in team documents rarely meets team-imposed deadlines.
7) Text written by this student for inclusion in team documents requires an inordinate amount of team proof reading. This student should have taken advantage of campus resources for help with technical writing.
8) The student has been remarkably rude to one or more of their team mates. This has significantly degraded the team’s ability to work efficiently on the design project.
9) The student has been remarkably rude to one or more of the professionals that have volunteered to assist the team with their design project. This has damaged the team’s professional reputation.
10) The student devotes insufficient hours per week to this class and thus is not productive. The rest of the team must work “overtime” to make up for the lost engineering hours.
11) The student has one or more unexcused absence from field trips sponsored by the team’s mentor.
12) The student did not take classes that the instructor deemed mandatory for this design project.
13) Other (please describe.)

____________________________________________________________
____________________________________________________________
____________________________________________________________

Name of Student Receiving This Yellow Slip: ___________________________    Team Name: ________________

We the undersigned are members of this student’s team and petition the instructor to issue this student a yellow slip for the behavior or behaviors we have circled above. An (N) person team requires (N-1) student signatures to petition that a yellow slip be issued by the instructor.

Student 1: Name Printed: _______________ Signature: _______________ Date: _____
Student 2: Name Printed: _______________ Signature: _______________ Date: _____
Student 3: Name Printed: _______________ Signature: _______________ Date: _____
Student 4: Name Printed: _______________ Signature: _______________ Date: _____
Instructor: Name Printed: _______________ Signature: _______________ Date: _____

(This yellow slip takes effect only if signed by the instructor.)

Note: Students receiving a yellow slip lose all “extra credit” points and are susceptible to a 20% deduction from their end-of-semester course average. The amount of the yellow slip deduction will be set by the instructor and will remain confidential between student and instructor.

Amount of Reduction as a Percentage of Course Average (≤ 20%): ____________ % (Instructor Use Only)